NORTHWEST KANSAS EDUCATIONAL SERVICE CENTER
Student Services

CONFIDENTIAL RECORD ACCESS FORM

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(Name of Pupil)

Record Examined By: Name	Title	Agency	Date	Purpose

NOTE: This form is required to record persons or agencies who look at a student's records--other than local school officials. It must be in every student's folder.

This record shall be available only to parents, to the school records manager or his assistants who are delegated with custody of records of those persons authorized by law to serve as auditors of the operation of the school system.

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