



Northwest Kansas Educational Service Center
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To: NKESC Staff with Professional Licenses
From: Brenda Janzen, PDC Chairperson
Date: March 23, 2016
Re: New Online Licensure Applications

I just received an email from KSDE – Teacher Licensure & Accreditation. Below is the information they provided me in the email:

Teacher Licensure and Accreditation has taken the next step towards a paperless application system in launching a group of application forms as online forms.

*Go to the License Application Page (<http://www.ksde.org/Agency/Division-of-Learning-Services/Teacher-Licensure-and-Accreditation/Licensure/License-Application>) on the agency website for the list of application forms.

*Click on the link beside the appropriate form “Review Requirements and Access Form”

-Instructions are provided.

*Some of the forms will require the district to complete an online verification of assignment information, experience, and/or mentoring.

*Application forms converted to online include Form 21 – Upgrade of Initial License to a Professional License; Form 22 – Adding a Teaching Endorsement Based on Testing; all Emergency Substitute Applications.

Please feel free to contact the KSDE licensure team with any questions:
[785-296-2288](tel:785-296-2288)

It is our desire as a PDC Council to keep staff informed of any changes as we are made aware of them. If you have any questions, feel free to contact myself or your PDC representative.